



City of Westminster

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Title: **Council Annual Meeting (Meeting of Standing Committees)**

Meeting Date: **Wednesday 17th May, 2023**

Time: **On the rising of the Annual Council meeting**

Venue: **Westminster Council House, 97-113 Marylebone Road,
London, NW1 5PT**

Members: **See list of Memberships attached to report item 6 of the Annual Council Agenda**

Admission to the public gallery is available from 6.30pm.

Please telephone if you are attending the meeting in a wheelchair or have difficulty walking up steps. There is wheelchair access via the Sammy Ofer Centre.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact Janis Best, Committee and Councillor Support Manager

**Email: jbest@westminster.gov.uk Tel: 07971 920521
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting.

AGENDA

PART 1 (IN PUBLIC)

2. CONSTITUTIONAL ISSUES

Report of the Director of Law attached.

(Pages 3 - 6)

**Stuart Love
Chief Executive
15 May 2023**



City of Westminster

Joint Report to Committees

Date:	17 May 2023
Classification:	For General Release
Title:	Constitutional Issues
Report of:	Chief Executive and Director of Law and Governance (Monitoring Officer)
Wards Involved:	Not applicable
Policy Context:	Management of the Council
Financial Summary:	None
Report Author and Contact Details:	Tristan Fieldsend Senior Committee and Councillor Co-ordinator Email: tfieldsend@westminster.gov.uk

1. Summary

- 1.1 This report is submitted to review the proportional division of seats on their respective Sub-Committees, in each case to note the Sub-Committee's membership and to allow the relevant Committees to appoint a Chair, where necessary. Details of these are set out in the specific recommendations addressed to each of the Committees referred to below.
- 1.2 The procedures for this meeting are set out in Standing Order 9.2 (4), which allows for the all the recommendations before the Committees to be taken together and for the meeting to be conducted by the Chief Executive

2. Recommendations

Audit and Performance Committee

That the Committee appoint a Chair. The Leader of the Council has nominated Councillor Aziz Toki to continue in this role.

That the Committee confirm the proportional division of seats on the Sub-Committees listed below:

Sub-Committee	Members	Proportionality	
		Labour	Conservative
Audit and Performance Urgency	3	2	1
Appointments	4	3	1
Staff Appeals	3	2	1

General Purposes Committee

That the Committee appoint a Chair. The Leader of the Council has nominated Councillor David Boothroyd to continue in this role.

That the Committee confirm the proportional division of seats on the Sub-Committees listed below:

Sub-Committee	Members	Proportionality	
		Labour	Conservative
General Purposes Urgency	3	2	1
Education (Awards) Appeals	3	2	1

Children & Adults, Public Health & Voluntary Sector Policy and Scrutiny Committee

That the Committee confirm the proportional division of seats on the Sub-Committee listed below:

Sub-Committee	Members	Proportionality	
		Labour	Conservative
Health Urgency	3	2	1

Planning and City Development Committee

That the Committee appoint a Chair and Vice-Chair. The Leader of the Council has nominated Councillor Ruth Bush as Chair and Councillor Jason Williams as Vice-Chair to continue in these roles.

That the Committee confirm the appointment of the Planning Applications Sub-Committees and the proportional division of seats set out below:

Sub-Committee	Members	Proportionality	
		Labour	Conservative
Planning (Major Applications)	6	4	2
Planning Applications No 1	4	3	1
Planning Applications No 2	4	3	1
Planning Applications No 3	4	3	1

Pension Fund Committee

That the Committee appoint a Chair. The Leader of the Council has nominated Councillor Robert Eagleton.

That the Committee confirm the proportional division of seats set out below:

Sub-Committee	Members	Proportionality	
		Labour	Conservative
Urgency	3	2	1

Standards Committee

That the Committee appoint a Chairman. The Leader of the Council has nominated Councillor Ruth Bush.

That the Committee confirm the proportional division of seats set out below:

Sub-Committee	Members	Proportionality	
		Labour	Conservative
Urgency	3	2	1

Licensing Committee

That the Committee appoint a Chairman and Vice-Chairman. The Leader of the Council has nominated Councillor Aziz Toki as Chairman and Councillor Maggie Carman as Vice-Chairman to continue in these roles.

That the Committee confirm the appointment of the Licensing Sub-Committees Nos 1 to 5 and the Licensing Sub-Committee No 6:

Sub-Committee	Members	Proportionality	
		Labour	Conservative
Licensing Sub-Committees (x5)	3	2	1
Licensing Sub-Committee No 6	3	2	1
Urgency Sub-Committee	3	2	1

3. Background Information

- 3.1 Standing Orders permit the Leader of the Council to nominate the Chairs of Committees, and the Committee then determines whether or not to appoint the members nominated. Where a recommendation has not been included the Chairs will be appointed at the next meeting of the appropriate body.
- 3.2 Under statutory regulations, Committees are required to review at least annually the proportional division of seats on their Sub-Committees. This applies to all Sub-Committees including those of the regulatory Committees and to the formal Sub-Committees of Policy and Scrutiny Committees. Memberships are set out as Appendix A to the report (agenda item 6) on the Council agenda.

4. Legal Implications

- 4.1 The proportional allocation of Sub-Committee places set out in this report conforms to the Proportionality Rules more fully referred to in the report, Item 6 to the Annual Council meeting.

If you have any queries about this report or wish to inspect any of the background papers please contact Tristan Fieldsend
Email: tfieldsend@westminster.gov.uk